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9 November 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT : Individual Claims Against the Agency

1. For some time this staff--the undersigned particularly--has been concerned with the method of adjudication of cases of individual complaints against the Agency. During the more than a year and a half that I have been Inspector General, there have been many instances in which we have taken up the cudgels on behalf of persons with claims against the Agency, in many instances as the result of administrative errors. In some cases these claims have been honored and in other cases rejected. It is our opinion that we should sit down with you and the General Counsel and discuss these matters in an effort to determine whether more cases should not be settled on the basis of equity rather than a strict interpretation of law or administrative recommendations.

2. Consequently, we would like to meet with you and the Acting General Counsel on Wednesday, 10 November, at 11 o'clock, and discuss the following items:

- a. scope and authority of General Counsel opinion;
- b. agency responsibility for administrative errors;
- c. status and rights of contract personnel.

3. After this initial meeting it may be that we would like to arrange a second meeting at which additional senior personnel from other components of the agency will be present.

(signed)

Lyman B. Kirkpatrick  
Inspector General

cc: Acting General Counsel

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